

## Information clause

Pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the 'General Data Protection Regulation') (OJ L 119, p. 1) (the 'GDPR'), I hereby inform that:

### 1. Controller of personal data

The controller of your personal data is Firma Frost Barbara Maria Wegenke based in Jarogniewice at ul. Ogrodowa 1a, 64-020 Czempień, NIP (Tax ID): 778-010-47-52, REGON (National Business Registry number): 004789680 and FROST SECOND Spółka z ograniczoną odpowiedzialnością Spółka komandytowa with headquarters in Jarogniewice at ul. Ogrodowa 1a, 64-020 Czempień, NIP (Tax ID): 698-182-07-10, REGON (National Business Registry No.): 301521045.

In matters related to the protection of your personal data, please contact us via e-mail at [rodo@frost.biz.pl](mailto:rodo@frost.biz.pl), [rodo2@frost.biz.pl](mailto:rodo2@frost.biz.pl)

### 2. Purposes and legal grounds for processing personal data

Your personal data will be processed for the purpose of: business cooperation (the implementation of entrusted requests, orders and agreements), pursuing claims related to our business operations, and tax obligations pursuant to Article 6(1)(b) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the 'General Data Protection Regulation') (OJ L 119, p. 1)

### 3. Obligatory/voluntary nature of providing personal data.

Your provision of personal data is voluntary. A failure to provide such data will mean that business cooperation and service provision will not be possible. The data will not be subject to profiling or any other method of automated processing.

### 4. Duration of data processing

Your personal data will be stored for the period necessary to execute the agreement, provide the service, and for the period of time corresponding to the statute of limitations for legal claims that may be borne by the data controller and that may be incurred against the controller (including claims by tax authorities).

### 5. Recipients of personal data

The data provided by you may be made forwarded to processing entities solely at the request of the controller to the extent necessary to execute the agreement, order, etc. In addition, your data will not be made available to third parties, unless expressly required by law.

## **6. Rights of the data subject**

Pursuant to the GDPR, you have the right to:

- request access to your personal data;
- request rectification of your personal data
- request deletion of your personal data
- request limitation of the processing of personal data
- object to the processing of personal data
- request personal data portability

In order to exercise these rights, please contact us via e-mail at the following address: [rodo@frost.biz.pl](mailto:rodo@frost.biz.pl), rodo2@frost.biz.pl or at the company's headquarters.

## **8. Complaints to a supervisory authority**

You have the right to lodge a complaint to the supervisory authority – the President of the Office for Personal Data Protection.